

**MAY 2024**

# IOCP COMPUTER LAB OFFERINGS

MAY 2024				
MON	TUES	WED	THURS	FRI
		1 Open Lab 3-6 pm **	2 Open Lab 9am-12pm.	3
6 Open Lab 9am-12pm.	7	8 Open Lab 3-6 pm **	9 Open Lab 9am-12pm.	10
13 Open Lab 9am-12pm.	14	15 Open Lab 3-6 pm **	16 Open Lab 9am-12pm.	17
20 Open Lab 9am-12pm.	21	22 Open Lab 3-6 pm **	23 Open Lab 9am-12pm.	24
27 LAB CLOSED	28	29 Open Lab 3-6 pm **	30 Open Lab 9am-12pm.	31

\*\*Time Change on  
Wednesdays

## OPEN LAB HOURS

- Resume/Cover Letters
- Find Jobs in Demand
- Application Help
- Interview Coaching
- Internet and  
Printer/Copier available

*No appointment needed.*

## DIGITAL LITERACY TUTORING

- Computer Basics
- Computer/Typing  
Skills
- Microsoft Word
- Microsoft Excel
- Self-Learning Tools

Drop in during computer lab  
open hours or schedule an  
appointment.

*IOCP Employment Services are open to adult (18+) residents of Hamel, Long Lake, Medicine Lake, Medina, Minnetonka Beach, Orono, Plymouth (west of I-494) and Wayzata.*

### Contact Employment Services

- Visit online [iocp.org/employment](http://iocp.org/employment)
- Email [employmentservices@iocp.org](mailto:employmentservices@iocp.org)
- Call (763) 489-7500