MARCH 2024

Interfaith Outreach™ | Employment

IOCP COMPUTER LAB OFFERINGS

OPEN LAB HOURS

- Resume/Cover Letters
- Find Jobs in Demand
- Application Help
- Interview Coaching
- Internet and Printer/Copier available

No appointment needed.

EVENTS/WORKSHOPS

- Resume/Cover Letters
- Find Jobs in Demand
- Interview Coaching

"Making It Work from Home: Tools & Tips for Remote Job Seekers"

Tuesday, March 26, 2024 (2-2:45 p.m.)
onsite or online

To sign up for this workshop, please visit **www.signupgenius.com/go/ES-Workshops**

MARCH 2024

MON	TUES	WED	THURS	FRI
				1
4 Open Lab 9am-12pm.	5	6 Open Lab 2 - 5 p.m.	7 Open Lab 9am-12pm.	8
11	12	13 Open Lab 2 - 5 p.m.	14 Open Lab 9am-12pm.	15
18 Open Lab 9am-12pm.	19	20 Open Lab 2 - 5 p.m.	21 Open Lab 9am-12pm.	22
25 Open Lab 9am-12pm.	26 Workshop 2–245pm.	27 Open Lab 2 - 5 p.m.	28 Open Lab 9am-12pm.	29

DIGITAL LITERACY TUTORING

- Computer Basics
- Computer/Typing Skills
- Microsoft Word
- Microsoft Excel
- Self-Learning Tools

Drop in during computer lab open hours or schedule an appointment

IOCP Employment Services are open to adult (18+) residents of Hamel, Long Lake, Medicine Lake, Medina, Minnetonka Beach, Orono, Plymouth (west of I-494) and Wayzata.

Contact Employment Services

- Visit online iocp.org/employment
- Email employmentservices@iocp.org
- Call (763) 489-7500